

6 FAH-4 H-600 ANNUAL FACILITY CONDITION SURVEY AND ANNUAL INSPECTION SUMMARY REPORT (AIS)

(TL:FCLH-1; 06-16-1997)

6 FAH-4 H-601 ANNUAL FACILITY CONDITION SURVEY PROGRAM

(TL:FCLH-1; 06-16-1997)

a. The Annual Facility Condition Survey is an annual assessment of facilities conditions by technically qualified maintenance personnel.

b. Inspectors look for:

- Structural deficiencies
- Electrical deficiencies
- Mechanical deficiencies

c. All U.S. Government-owned and long-term leased facilities should be surveyed in detail annually. Where deficiencies exist, complete a facility condition survey deficiency format for each project. A sample completed facility deficiency format is shown in 6 FAH-4 H-601 Exhibit H-601 .

6 FAH-4 H-603 FACILITY CONDITION DEFICIENCIES

(TL:FCLH-1; 06-16-1997)

Deficiencies are problems found in the property that require:

- Maintenance
- Repair
- Replacement

6 FAH-4 H-604 ANNUAL INSPECTION SUMMARY (AIS)

(TL:FCLH-1; 06-16-1997)

a. The AIS is a summary of deficiencies taken from the annual facility condition survey deficiency formats. An example is given as 6 FAH-4 H-604 Exhibit H-604 .

b. Only maintenance and repair work can be shown on the AIS.

c. The AIS acts as a maintenance management tool for:

- Justifying funds for unfunded facility condition survey deficiencies;
- Developing long-term facilities maintenance objectives;
- Developing repair/maintenance work plans; and
- Documenting the maintenance backlog for the post.

d. A/FBO requires the AIS and its inclusion in the budget submission.

e. The post maintenance supervisor or his or her designated representative completes the AIS.

f. Do not report items of less than \$1,000.

g. Individual small items of less than \$1,000 may be combined to reach the minimum amount if these small items are for the same facility and the same type deficiency. Also, individual, same-type deficiency projects in the same facility may be combined into one project, as long as the total cost exceeds \$1,000.

6 FAH-4 H-605 THROUGH H-699 UNASSIGNED

6 FAH-4 H-601 Exhibit H-601
FACILITY CONDITION SURVEY DEFICIENCY
FORMAT

(TL:FCLH-1; 06-16-1997)

BLDG. NO. ____ **BLDG. NAME** _____ **CRAFT REQ'D** _____

DEFICIENCY LOCATION _____

DEFICIENCY DESCRIPTION _____

ACTION **IN-HOUSE •** **CONTRACT •** **ESTIMATED COST:**

WHEN? **THIS FY •** **FY—**_____ _____

RECOMMENDED CORRECTIVE ACTION: _____

6 FAH-4 H-604 Exhibit H-604 ANNUAL INSPECTION SUMMARY (AIS)

(TL:FCLH-1; 06-16-1997)

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